



AGENDA
SPECIAL MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

January 31, 2024 – 7:00 P.M.

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/88675999625?pwd=grgNe4zcDiNdBSIo76q1SHqMVaD2Rc.1>

Meeting ID: 886 7599 9625

Passcode: 087127

One tap mobile

+16699006833,,88675999625#,,,,*087127# US (San Jose)

+16694449171,,88675999625#,,,,*087127# US

A. CLOSED SESSION

A Closed Session will be held immediately prior to the public open meeting, and will begin at **6:00 p.m.** to consider the following items. The public open meeting will begin at **7:00 p.m., or as soon thereafter as the Closed Session is concluded**, and any action taken during the Closed Session will be reported out at that time.

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park. Negotiating parties: General Manager and District Counsel.

2. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code §54956.8 regarding: Development Bid received for the District new 9500'sf building in North Harbor.

3. Consider personnel matters pursuant to Government Code Section 54957(b)(1)- Employment General Manager

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

Roll Call

Russ Jeffries – President
Vince Ferrante- Vice President
James Goulart – Secretary
Liz Soto - Commissioner
Albert Lomeli – Commissioner

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

D. PUBLIC COMMENTS

Members of the general public may address the Board of Harbor Commissioners regarding any item that is not on the Agenda. The President may limit the total amount of time of testimony on particular issues and for each individual speaker.

E. ELECTION OF OFFICERS

1. ITEM – Nominations and election of the 2024 Officers for the Board of Harbor Commissioners. The General Manager will conduct the Election of Officers.

F. 2024 COMMITTEE APPOINTMENTS

2. ITEM -The President will appoint Commissioners to various Harbor District committees:

- a. Elkhorn Slough Advisory Committee
- b. Liveaboard Committee
- c. Harbor Improvement Committee
- d. Real Property Committee I
- e. Real Property Committee II
- f. Special Districts/LAFCO
- g. Personnel Committee
- h. Finance Committee
- i. Ad Hoc Budget Committee

G. CONSENT CALENDAR

3. Approval of December 13, 2023 Meeting Minutes

H. FINANCIAL REPORT

4. Financial report month ending November 30, 2023

I. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

5. Projects Status/Update
6. Summary of Permits Issued
7. Meeting Announcements
8. Assigned Liveaboard Report
9. Slip Income Report
10. Incident Report

J. COMMITTEE REPORTS

11. Finance Committee – Ferrante/Goulart
12. Elkhorn Slough Advisory Committee – Lomeli
13. Special Districts – Jeffries/Ferrante
14. Liveaboard Committee – Soto/Lomeli
15. Harbor Improvement Committee – Soto/Lomeli
16. Real Property Committee I – Jeffries/Ferrante/Leonardini(Appointed Public Representative)
17. Real Property Committee II – Goulart/Soto
18. Personnel Committee – Jeffries/Goulart
19. Ad Hoc Budget Committee – Goulart/Soto
20. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.

K. NEW BUSINESS

21. Consider awarding North Harbor Building contract, Resolution 24-01.
 - a. Staff report
 - b. Public comment
 - c. Board discussion
 - d. Board action

22. Consider Executing Cal Oes Form 130 authorizing the General Manager to act as the MLHD agent regarding all matters pertaining to State Disaster Assistance.

- a. Staff report
- b. Public comment
- c. Board discussion
- d. Board action

L. INFORMATIONAL ITEM

The General Manager will provide the Board an update regarding Ordinance No. 212

M. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

N. ADJOURNMENT

The next Meeting of the Board of Harbor Commissioners is scheduled February 28, 2024 at the Moss Landing Harbor District, 7881 Sandholdt Road, Moss Landing, CA. Individuals requiring special accommodations should contact Administrative Assistant, Shay Shaw at Shaw@mosslandingharbor.dst.ca.us or at 831.633.2461 no less than 72 hours prior to the meeting or if a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to Regular Meetings and 24 hours prior to Special Meetings and/or by contacting the District at 831.633.5417 or Razzeca@mosslandingharbor.dst.ca.us or on the District's website at www.mosslandingharbor.dst.ca.us. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.



MINUTES
SPECIAL MEETING
OF THE BOARD OF HARBOR COMMISSIONERS
MOSS LANDING HARBOR DISTRICT
7881 Sandholdt Road, Moss Landing, CA 95039

December 13, 2023

Moss Landing Harbor District is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/81308101713?pwd=LEM3ZBdF6alf9pqaIrwDFZpBkX6Hf0.1>

Meeting ID: 813 0810 1713

Passcode: 055980

One tap mobile

+16699006833,,81308101713#,,,,*055980# US (San Jose)

+16694449171,,81308101713#,,,,*055980# US

A. CLOSED SESSION

A closed session was held immediately prior to the public open meeting to consider the following items:

1. Confer with real property negotiators pursuant to Government Code §54956.8 regarding Moss Landing Commercial Park. Negotiating parties: General Manager and District Counsel.
2. Confer with real property negotiators (District Counsel and GM) pursuant to Government Code §54956.8 regarding: Development Bid received for the District new 9500'sf building in North Harbor.

B. OPEN SESSION CALL TO ORDER - PLEDGE OF ALLEGIANCE

The meeting was called to order at 3:00 PM. Roll was called, followed by the Pledge of Allegiance.

Commissioners Present:

Russ Jeffries – President
Vince Ferrante- Vice President
James Goulart – Secretary

Absent:

Liz Soto - Commissioner
Albert Lomeli – Commissioner

Staff Present:

Tommy Razzeca – General Manager
Mike Rodriguez – District Counsel
Shay Shaw – Administrative Assistant

C. PRESIDENT'S REMARKS

President Jeffries announced that the Board met in Closed Session and no decisions were made; direction was given to the General Manager and District Counsel.

D. PUBLIC COMMENTS

None.

E. CONSENT CALENDAR

1. Approval of September 27, 2023 Meeting Minutes. A motion was made by Commissioner Ferrante, seconded by Commissioner Goulart to approve the September 2023 Regular Meeting Minutes. The motion passed 3-2 on a roll-call vote. Commissioner Soto and Commissioner Lomeli were absent.

F. SPECIAL PRESENTATIONS

2. Ryan Jolley of the firm Bryant L. Jolley CPA's presented the highlights of the FYE June 30, 2023 audited financial statement with a brief summary. Mr. Jolley stated that no deficiencies or material weaknesses were found during the audit and that the Districts books and Records were found to be in accordance with generally accepted accounting principles.

G. FINANCIAL REPORT

3. Financial report month ending November 30, 2023. GM Razzeca gave the report. A motion was made by Commissioner Goulart, seconded by Commissioner Ferrante to accept the financial report. The motion passed 3-2 on a roll-call vote. Commissioner Soto and Commissioner Lomeli were absent.

H. MANAGER'S REPORTS

The General Manager will make oral or written presentations on the below subjects. The Board may take such action as deemed necessary. The Manager may present additional reports; however, the Board may not take action on any such item not on this Agenda.

4. Projects Status/Update – written report/no questions
5. Summary of Permits Issued – written report/no questions
6. Meeting Announcements – written report/no questions
7. Assigned Liveboard Report – written report/no questions
8. Slip Income Report – written report/no questions
9. Incident Report – written report/no questions

I. COMMITTEE REPORTS

10. Finance Committee – Ferrante/Goulart – nothing to report
11. Elkhorn Slough Advisory Committee – Lomeli – nothing to report
12. Special Districts – Jeffries/Ferrante – nothing to report
13. Liveboard Committee – Soto/Lomeli – nothing to report
14. Harbor Improvement Committee – Soto/Lomeli – nothing to report
15. Real Property Committee I – Jeffries/Ferrante/Leonardini(Appointed Public Representative) – nothing to report
16. Real Property Committee II – Goulart/Soto – nothing to report
17. Personnel Committee – Jeffries/Goulart – nothing to report
18. Ad Hoc Budget Committee – Goulart/Soto – nothing to report
19. Meetings attended by Commissioners at District expense since the last regular meeting of the Board (AB 1234 requirements). Such reports may be oral or written.- Nothing to Report.

J. NEW BUSINESS

20. Consider awarding North Harbor Building contract, Resolution 23-06.
 - a. Staff report – GM Razzeca gave the report
 - b. Public comment - None
 - c. Board discussion – The Commissioners decided to continue the item to the January 2024 Meeting of the Board.
 - d. Board action - Continuation

K. INFORMATIONAL ITEM

1. The General Manager provided the Board an update regarding Ordinance No. 212.

GM Razzeca notified the Board that Ordinance No. 212 suspending late fees related to Commercial Fisherman in the Harbor affected by the closure of fishing seasons remains in affect and that monthly updates will continue moving forward as necessary.

L. COMMISSIONERS COMMENTS AND CONCERNS

Commissioners may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

M. ADJOURNMENT

President Jeffries adjourned the meeting at 3:37 pm.

Respectfully submitted,

ATTEST:

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners

James Goulart, Secretary
Board of Harbor Commissioners

Moss Landing Harbor District
Balance Sheet
As of December 31, 2023

	Dec 31, 23	Dec 31, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1002 · Petty Cash	500	500		
1022 · 1st Capital Trust Account	3,466,519	3,928,713	-462,194	-12%
1001 · 1st Capital Operating Account	5,475,401	3,662,746	1,812,655	49%
1015 · 1st Capital Bank	1,903,477	1,894,763	8,714	0%
1020 · Umpqua - Restricted	1,017,280	1,017,187	93	
Total Checking/Savings	11,863,177	10,503,909	1,359,268	13%
Accounts Receivable				
1250 · Lease Receivable	4,537,776	4,807,594	-269,818	-6%
1120 · Leases				
1282 · NNN Receivable	95,402	86,637	8,765	10%
1284 · Local Bounty		417	-417	-100%
1291 · Monterey Bay Kayak % Rent	11,786	1,786	10,000	560%
1120 · Leases - Other	2,033	3,517	-1,484	-42%
Total 1120 · Leases	109,221	92,357	16,864	18%
1200 · Marina Receivables	161,786	154,064	7,722	5%
1201 · Marina - Allow for Bad Debt	-41,000	-40,000	-1,000	-3%
Total Accounts Receivable	4,767,783	5,014,015	-246,232	-5%
Other Current Assets				
1271 · Prepaid Expenses				
1270 · Insurance	135,352	108,416	26,936	25%
Total 1271 · Prepaid Expenses	135,352	108,416	26,936	25%
Total Other Current Assets	135,352	108,416	26,936	25%
Total Current Assets	16,766,312	15,626,340	1,139,972	7%
Fixed Assets				
1650 · Construction in Progress	5,035,449	5,006,119	29,330	1%
1670 · Equipment	555,676	546,875	8,801	2%
1700 · Improvements				
1710 · NH Buildings & Improvements	7,016,717	7,016,717		
1720 · NH Floating Docks	524,675	524,675		
1725 · NH Offsite Improvements	632,218	632,218		
1730 · SH Buildings & Improvements	8,525,224	8,380,202	145,022	2%
1740 · SH Floating Docks	9,583,746	9,583,746		
Total 1700 · Improvements	26,282,580	26,137,558	145,022	1%

Moss Landing Harbor District

Balance Sheet

As of December 31, 2023

	<u>Dec 31, 23</u>	<u>Dec 31, 22</u>	<u>\$ Change</u>	<u>% Change</u>
1800 · Less - Depreciation				
1805 · Equipment	-493,619	-465,879	-27,740	-6%
1810 · NH Buildings & Improvements	-4,565,589	-4,057,059	-508,530	-13%
1820 · NH Floating Docks	-524,674	-524,674		
1825 · NH Offsite Improvements	-553,864	-535,074	-18,790	-4%
1830 · SH Buildings & Improvements	-6,543,576	-6,430,441	-113,135	-2%
1840 · SH Floating Docks	-7,737,048	-7,354,958	-382,090	-5%
Total 1800 · Less - Depreciation	<u>-20,418,370</u>	<u>-19,368,085</u>	<u>-1,050,285</u>	<u>-5%</u>
1900 · Land	1,642,860	1,642,860		
Total Fixed Assets	<u>13,098,195</u>	<u>13,965,327</u>	<u>-867,132</u>	<u>-6%</u>
Other Assets				
1320 · Workers Comp Deposit	200	200		
1530 · Principal Financial CS	7,389	7,389		
Total Other Assets	<u>7,589</u>	<u>7,589</u>		
TOTAL ASSETS	<u><u>29,872,096</u></u>	<u><u>29,599,256</u></u>	<u><u>272,840</u></u>	<u><u>1%</u></u>

Moss Landing Harbor District
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>	<u>Dec 31, 22</u>	<u>\$ Change</u>	<u>% Change</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	2,928	328,314	-325,386	-99%
Total Accounts Payable	<u>2,928</u>	<u>328,314</u>	<u>-325,386</u>	<u>-99%</u>
Other Current Liabilities				
2020 · Accrued Salaries Payable	76,806	10,031	66,775	666%
2021 · Accrued Vacation	32,165	35,388	-3,223	-9%
2023 · Accrued Payroll Taxes	19,347	3,958	15,389	389%
2030 · Customer Deposits	366,106	362,325	3,781	1%
2051 · Note Interest Payable				
2062 · Umpqua Accrued Interest	21,689	23,511	-1,822	-8%
Total 2051 · Note Interest Payable	<u>21,689</u>	<u>23,511</u>	<u>-1,822</u>	<u>-8%</u>
2080 · Prepaid Berth Fees	207,626	212,766	-5,140	-2%
2011 · Lusamerica Reimb. Acct.	15,000	15,000		
2087 · Lease Deposits	19,625	19,625		
Total Other Current Liabilities	<u>758,364</u>	<u>682,604</u>	<u>75,760</u>	<u>11%</u>
Total Current Liabilities	761,292	1,010,918	-249,626	-25%
Long Term Liabilities				
2200 · Deferred RTU Lease Revenue	4,478,582	4,844,723	-366,141	-8%
2605 · Umpqua Loan	1,614,535	1,857,376	-242,841	-13%
Total Long Term Liabilities	<u>6,093,117</u>	<u>6,702,099</u>	<u>-608,982</u>	<u>-9%</u>
Total Liabilities	6,854,409	7,713,017	-858,608	-11%
Equity				
3020 · Retained Net Assets	6,456,231	6,456,231		
3050 · Prior Year Earnings	16,199,373	14,904,941	1,294,432	9%
Net Income	362,083	525,067	-162,984	-31%
Total Equity	<u>23,017,687</u>	<u>21,886,239</u>	<u>1,131,448</u>	<u>5%</u>
TOTAL LIABILITIES & EQUITY	<u><u>29,872,096</u></u>	<u><u>29,599,256</u></u>	<u><u>272,840</u></u>	<u><u>1%</u></u>

Moss Landing Harbor District
Statement of Cash Flows
July through December 2023

Jul - Dec 23

OPERATING ACTIVITIES

Net Income	362,083
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1120 · Leases	3,273
1120 · Leases:1291 · Monterey Bay Kayak % Rent	4,478
1120 · Leases:1230 · Sea Harvest	4,792
1200 · Marina Receivables	-39,019
1201 · Marina - Allow for Bad Debt	16,000
1250 · Lease Receivable	223,941
1120 · Leases:1282 · NNN Receivable	17,100
1271 · Prepaid Expenses	293,667
1271 · Prepaid Expenses:1270 · Insurance	-135,352
1800 · Less - Depreciation:1805 · Equipment	9,600
1800 · Less - Depreciation:1810 · NH Buildings & Improvements	485,400
1800 · Less - Depreciation:1825 · NH Offsite Improvements	9,000
1800 · Less - Depreciation:1830 · SH Buildings & Improvements	54,000
1800 · Less - Depreciation:1840 · SH Floating Docks	192,000
2010 · Accounts Payable	-36,582
2020 · Accrued Salaries Payable	55,197
2023 · Accrued Payroll Taxes	17,702
2030 · Customer Deposits	-3,573
2080 · Prepaid Berth Fees	-11,434
2051 · Note Interest Payable:2062 · Umpqua Accrued Interest	-368

Net cash provided by Operating Activities 1,521,905

FINANCING ACTIVITIES

2200 · Deferred RTU Lease Revenue	-285,142
2605 · Umpqua Loan	-242,841

Net cash provided by Financing Activities -527,983

Net cash increase for period 993,922

Cash at beginning of period 10,869,254

Cash at end of period 11,863,176

Moss Landing Harbor District Profit & Loss Budget vs. Actual July through December 2023

Ordinary Income/Expense	Jul - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
4000 · MARINA REVENUES				
4100 · Berthing Income				
4110 · Assigned Berthing	983,896	981,282	2,614	100%
4112 · Qtrly/Annual Discount	-1,945	-1,250	-695	156%
4113 · Commercial Vessel Dscnt	-6,519	-6,375	-144	102%
4114 · Away (1 mnth) Dscnt	-330	-250	-80	132%
4115 · Temporary Berthing	93,836	125,500	-31,664	75%
4120 · Liveaboard Fees	76,140	75,000	1,140	102%
4130 · Transient Berthing	7,269	7,500	-231	97%
4220 · Wait List	1,853	3,750	-1,897	49%
4260 · Towing - Intra Harbor	461	300	161	154%
4270 · Pumpouts	1,270	500	770	254%
4280 · Late Fees	20,345	19,000	1,345	107%
4282 · Recovered Lien Costs	1,000	500	500	200%
Total 4100 · Berthing Income	1,177,276	1,205,457	-28,181	98%
4200 · Other Income - Operations				
4230 · SH Parking	51,886	66,000	-14,114	79%
4285 · Dog Fee	470	360	110	131%
4290 · Misc	1,242	890	352	140%
Total 4200 · Other Income - Operations	53,598	67,250	-13,652	80%
Total 4000 · MARINA REVENUES	1,230,874	1,272,707	-41,833	97%

Moss Landing Harbor District
A/P Aging Summary
As of December 31, 2023

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Allied Administrators for Delta Dental		-253.42				-253.42
Bayside Oil, Inc.		274.50				274.50
California Marine Affairs and Navigation				-1,350.00		-1,350.00
California Special Districts Association				-8,187.00		-8,187.00
CalPERS	3.96	-7,240.27				-7,236.31
Castroville "ACE" Hardware	344.69					344.69
Damm Good Water	366.00					366.00
Employ America	1,369.78					1,369.78
Haley & Aldrich, Inc.	1,040.00	4,800.00				5,840.00
Hudson Martin	3,200.00					3,200.00
Mechanics Bank	2,692.14					2,692.14
Monterey Sanitary Supply		661.15				661.15
New Pig	1,955.97					1,955.97
Pajaro Valley Lock Shop		153.65				153.65
Razzolink, Inc.		-136.85				-136.85
U.S. Bank	638.33					638.33
U.S. Bank - Office Equipment Finance Svc	315.21	-271.21				44.00
VALIC	2,988.00					2,988.00
Vision Sevice Plan		-85.96				-85.96
West Marine Pro					-350.48	-350.48
TOTAL	<u>14,914.08</u>	<u>-2,098.41</u>	<u> </u>	<u>-9,537.00</u>	<u>-350.48</u>	<u>2,928.19</u>

**Moss Landing Harbor District
Warrant Listing
As of December 31, 2023**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
1001 - 1st Capital Operating Account				
Check	11/07/2023		NPC Merchant Pymt Proc	-3,206.59
Check	11/10/2023		MS	-2,000.00
Check	11/10/2023	4154	Ferrante, Vincent	-114.32
Check	11/10/2023	4155	Jeffries, Russell	-114.32
Check	11/10/2023	4156	Neal Norris	-1,076.24
Bill Pmt -Check	11/15/2023	20402	Allied Administrators for Delta Dental	-253.42
Bill Pmt -Check	11/15/2023	20403	Baybie Grow	-637.41
Bill Pmt -Check	11/15/2023	20404	Big Creek Lumber	-264.78
Bill Pmt -Check	11/15/2023	20405	Bryant Jolley	-18,000.00
Bill Pmt -Check	11/15/2023	20406	Carmel Marina Corporation	-1,935.20
Bill Pmt -Check	11/15/2023	20407	Central Coast Systems, Inc.	-106.58
Bill Pmt -Check	11/15/2023	20408	Cintas	-614.33
Bill Pmt -Check	11/15/2023	20409	Damm Good Water	-73.70
Bill Pmt -Check	11/15/2023	20410	David Potter	-629.44
Bill Pmt -Check	11/15/2023	20411	Despard Marine Services	-1,500.00
Bill Pmt -Check	11/15/2023	20412	DMV/Lien Sale Section	-64.00
Bill Pmt -Check	11/15/2023	20413	Doctors on Duty	-122.50
Bill Pmt -Check	11/15/2023	20414	Employ America	-1,369.78
Bill Pmt -Check	11/15/2023	20415	Green Valley Supply	-285.83
Bill Pmt -Check	11/15/2023	20416	Gregory Lakes	-550.00
Bill Pmt -Check	11/15/2023	20417	Haley & Aldrich, Inc.	-7,225.00
Bill Pmt -Check	11/15/2023	20418	Home Depot	-727.87
Bill Pmt -Check	11/15/2023	20419	Hudson Martin	-707.04
Bill Pmt -Check	11/15/2023	20420	Julie Potkin	-500.00
Bill Pmt -Check	11/15/2023	20421	MBS Business Systems	-101.38
Bill Pmt -Check	11/15/2023	20422	Mechanics Bank	-628.50
Bill Pmt -Check	11/15/2023	20423	Monterey Sanitary Supply	-828.53
Bill Pmt -Check	11/15/2023	20424	Nicole Crane	-50.00
Bill Pmt -Check	11/15/2023	20425	Pajaro Valley Lock Shop	-897.00
Bill Pmt -Check	11/15/2023	20426	Pajaro/Sunny Mesa C.S.D.	-3,397.49
Bill Pmt -Check	11/15/2023	20427	PG&E	-30,000.00
Bill Pmt -Check	11/15/2023	20428	Randazzo Enterprises Inc.	-13,775.00
Bill Pmt -Check	11/15/2023	20429	Razzolink, Inc.	-136.85
Bill Pmt -Check	11/15/2023	20430	Robert Baugh	-500.00
Bill Pmt -Check	11/15/2023	20431	Royal Wholesale Electric	-854.48
Bill Pmt -Check	11/15/2023	20432	Sean Wood	-503.50
Bill Pmt -Check	11/15/2023	20433	Stephen Willis	-50.00
Bill Pmt -Check	11/15/2023	20434	Streamline	-200.00
Bill Pmt -Check	11/15/2023	20435	Thomas Mace	-525.41
Bill Pmt -Check	11/15/2023	20436	TK Elevator	-720.01
Bill Pmt -Check	11/15/2023	20437	Tommy Razzeca	-350.00
Bill Pmt -Check	11/15/2023	20438	U.S. Bank	-2,425.73
Bill Pmt -Check	11/15/2023	20439	U.S. Bank - Office Equipment Finance Svc	-271.21
Bill Pmt -Check	11/15/2023	20440	United Site Services of Calif., Inc.	-382.83

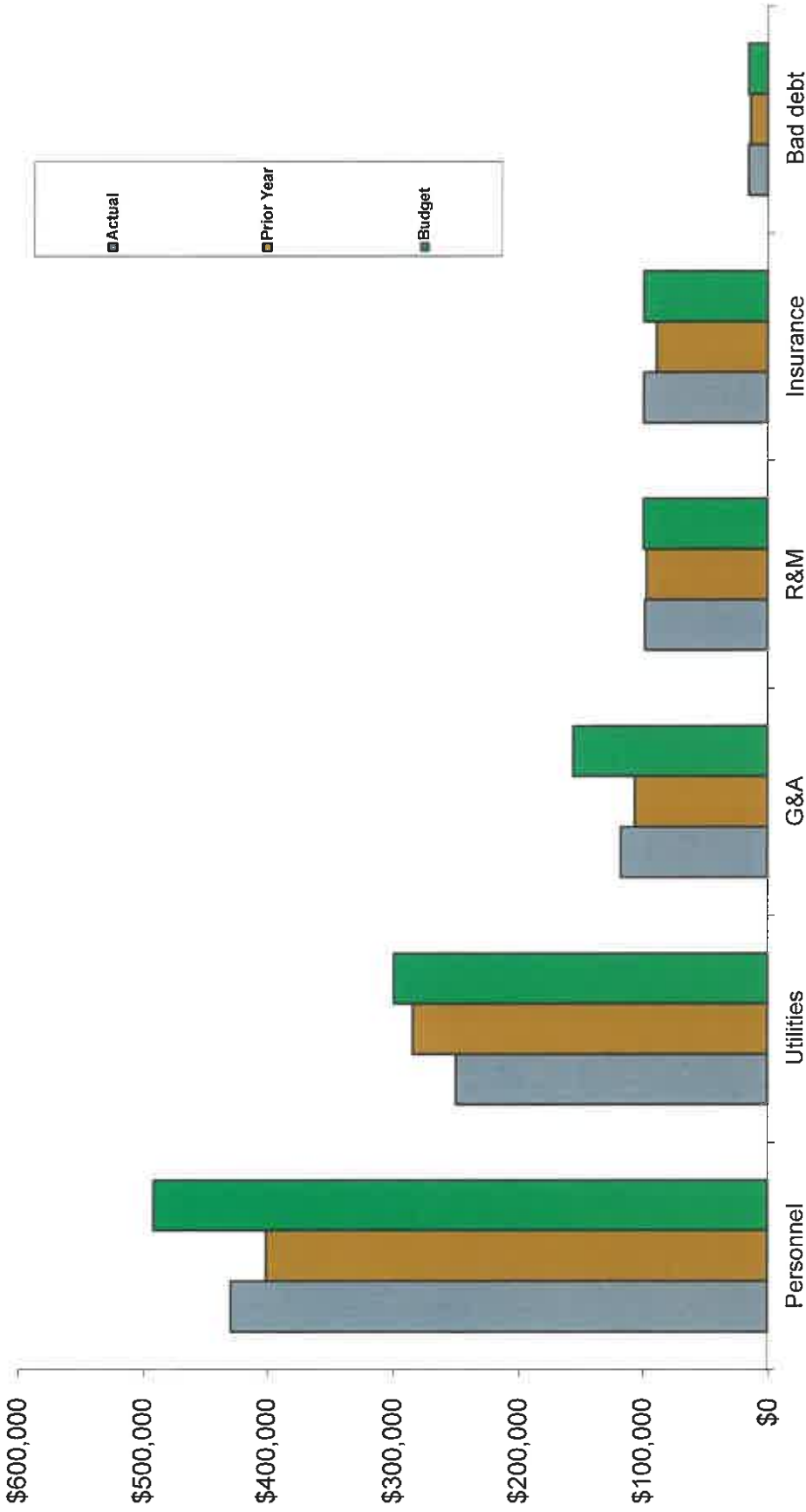
Moss Landing Harbor District
Warrant Listing
As of December 31, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	11/15/2023	20441	Valero Marketing and Supply Company	0.00
Bill Pmt -Check	11/15/2023	20442	VALIC	-1,992.00
Bill Pmt -Check	11/15/2023	20443	Verizon Wireless	-112.56
Bill Pmt -Check	11/15/2023	20444	Vision Sevice Plan	-85.96
Bill Pmt -Check	11/15/2023	20445	WASH	-227.52
Bill Pmt -Check	11/15/2023	20446	West Marine Pro	-1,261.84
Bill Pmt -Check	11/15/2023	20447	Carmel Marina Corporation	-8,397.43
Bill Pmt -Check	11/15/2023	20448	Mechanics Bank	-316.61
Bill Pmt -Check	11/15/2023	20449	Carmel Marina Corporation	-1,801.44
Bill Pmt -Check	11/17/2023	20452	Valero Marketing and Supply Company	-490.68
Bill Pmt -Check	11/17/2023	EFT	Valero Marketing and Supply Company	-610.08
Check	11/22/2023		Payroll Partners	-143.41
Check	11/24/2023	4157	Neal Norris	-1,076.24
Bill Pmt -Check	11/27/2023	20453	Auto Care LifeSaver Towing	-4,134.00
Bill Pmt -Check	11/27/2023	20454	CalPERS	-7,240.27
Bill Pmt -Check	11/27/2023	20455	Corralitos Electric	-1,508.00
Bill Pmt -Check	11/27/2023	20456	Home Depot	-1,557.78
Bill Pmt -Check	11/27/2023	20457	Jarvis Fay, LLP	-980.00
Bill Pmt -Check	11/27/2023	20458	Jessica Woodfin	-500.00
Bill Pmt -Check	11/27/2023	20459	Monterey Signs	-2,206.85
Bill Pmt -Check	11/27/2023	20460	Pacific Publishers, LLC	-550.00
Bill Pmt -Check	11/27/2023	20461	Pitney Bowes Global Financial Svc LLC	-35.00
Bill Pmt -Check	11/27/2023	20462	Sea Engineering, Inc.	-1,520.00
Bill Pmt -Check	11/27/2023	20463	United Site Services of Calif., Inc.	-382.83
Bill Pmt -Check	11/27/2023	20464	Wald, Ruhnke & Dost Architects, LP	-4,375.00
Bill Pmt -Check	11/27/2023	20465	Wendy L. Cumming, CPA	-2,846.25
Check	12/08/2023	4158	Neal Norris	-1,129.84
Check	12/09/2023		Payroll Partners	-148.55
Bill Pmt -Check	12/14/2023	20466	Allied Administrators for Delta Dental	-253.42
Bill Pmt -Check	12/14/2023	20467	Carmel Marina Corporation	-1,801.44
Bill Pmt -Check	12/14/2023	20468	Central Coast Systems, Inc.	-565.00
Bill Pmt -Check	12/14/2023	20469	Cintas	-667.12
Bill Pmt -Check	12/14/2023	20470	Corralitos Electric	-347.99
Bill Pmt -Check	12/14/2023	20471	Freedom Tune Up	-145.17
Bill Pmt -Check	12/14/2023	20472	Hudson Martin	-1,147.10
Bill Pmt -Check	12/14/2023	20473	John Thompson	-550.81
Bill Pmt -Check	12/14/2023	20474	Johnson Electronics, Inc.	-120.00
Bill Pmt -Check	12/14/2023	20475	Mechanics Bank	-620.64
Bill Pmt -Check	12/14/2023	20476	Monterey One Water	-719.02
Bill Pmt -Check	12/14/2023	20477	Monterey Sanitary Supply	-1,615.54
Bill Pmt -Check	12/14/2023	20478	Pajaro Valley Lock Shop	-275.00
Bill Pmt -Check	12/14/2023	20479	Pajaro/Sunny Mesa C.S.D.	-5,046.41
Bill Pmt -Check	12/14/2023	20480	PG&E	-30,000.00
Bill Pmt -Check	12/14/2023	20481	Razzolink, Inc.	-136.85
Bill Pmt -Check	12/14/2023	20482	Revel Enviornmental Manufacturing , Inc.	-877.80

Moss Landing Harbor District
Warrant Listing
As of December 31, 2023

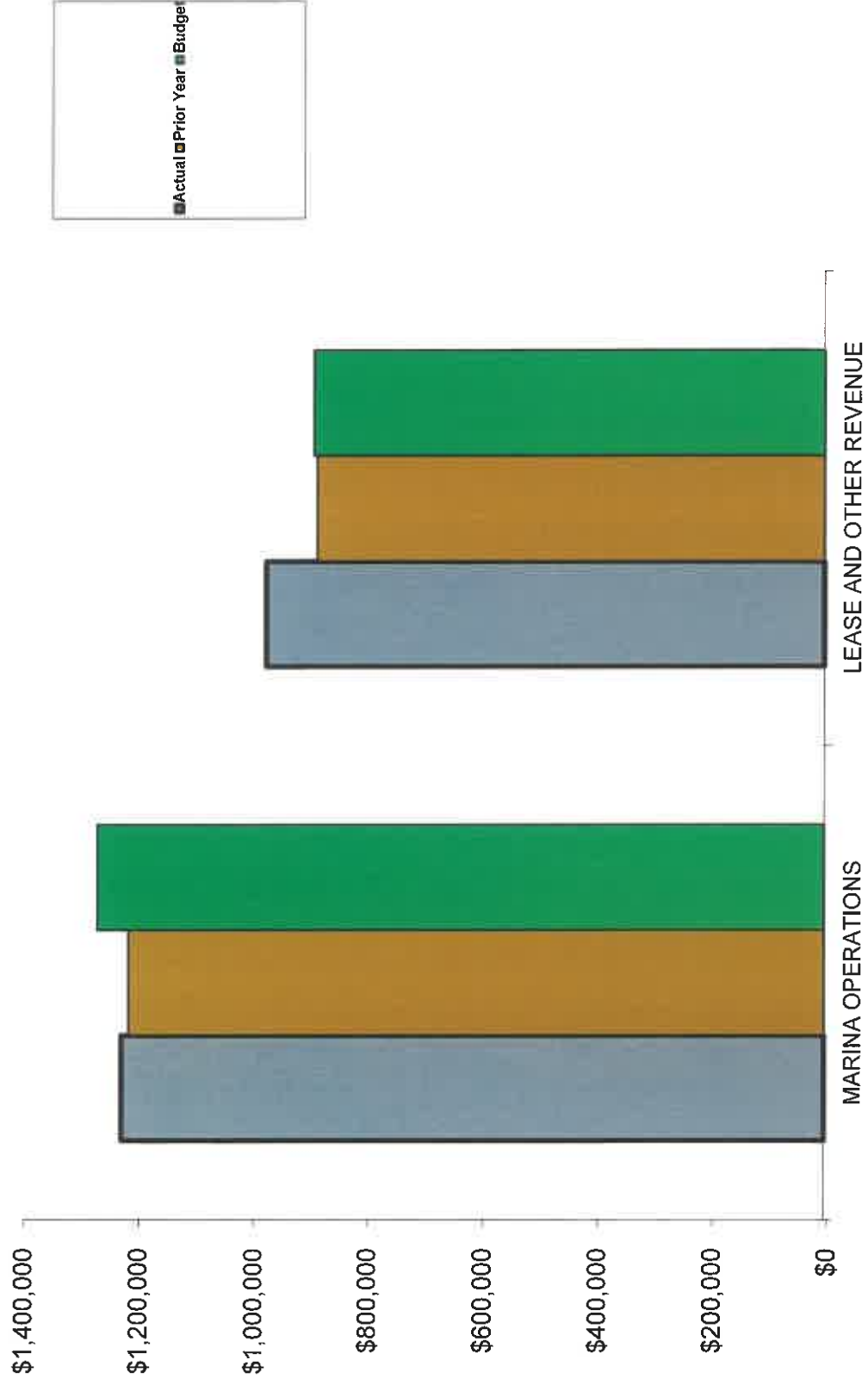
<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt -Check	12/14/2023	20483	Streamline	-200.00
Bill Pmt -Check	12/14/2023	20484	Tommy Razzeca	-350.00
Bill Pmt -Check	12/14/2023	20485	U.S. Bank	-1,723.94
Bill Pmt -Check	12/14/2023	20486	U.S. Bank - Office Equipment Finance Svc	-271.21
Bill Pmt -Check	12/14/2023	20487	Valero Marketing and Supply Company	-750.00
Bill Pmt -Check	12/14/2023	20488	VALIC	-1,992.00
Bill Pmt -Check	12/14/2023	20489	Verizon Wireless	-112.56
Bill Pmt -Check	12/14/2023	20490	Vision Sevice Plan	-85.96
Bill Pmt -Check	12/14/2023	20491	Carmel Marina Corporation	-1,935.20
Bill Pmt -Check	12/14/2023	20492	Mechanics Bank	0.00
Bill Pmt -Check	12/14/2023	20493	Monterey One Water	-8,848.90
Bill Pmt -Check	12/14/2023	20494	Carmel Marina Corporation	-8,121.33
Bill Pmt -Check	12/14/2023	20495	Mechanics Bank	-310.78
Check	12/22/2023	4159	Ferrante, Vincent	-223.82
Check	12/22/2023	4160	Goulart, James	-114.32
Check	12/22/2023	4161	Jeffries, Russell	-228.62
Check	12/22/2023	4162	Neal Norris	-1,076.24
Bill Pmt -Check	12/29/2023	20496	Andrew Hippert	-2,925.00
Bill Pmt -Check	12/29/2023	20497	Big Creek Lumber	-884.29
Bill Pmt -Check	12/29/2023	20498	CalPERS	-7,240.27
Bill Pmt -Check	12/29/2023	20499	Corralitos Electric	-1,346.50
Bill Pmt -Check	12/29/2023	20500	Despard Marine Services	-1,125.00
Bill Pmt -Check	12/29/2023	20501	Employ America	-1,369.78
Bill Pmt -Check	12/29/2023	20502	Hudson Martin	-1,550.00
Bill Pmt -Check	12/29/2023	20503	Jarvis Fay, LLP	-440.00
Bill Pmt -Check	12/29/2023	20504	Monterey Signs	-395.00
Bill Pmt -Check	12/29/2023	20505	Sea Engineering, Inc.	-6,650.00
Bill Pmt -Check	12/29/2023	20506	SWRCB	-2,985.00
Bill Pmt -Check	12/29/2023	20507	United Site Services of Calif., Inc.	-382.83
Bill Pmt -Check	12/29/2023	20508	WASH	-227.52
Bill Pmt -Check	12/29/2023	20509	Wendy L. Cumming, CPA	-2,806.00
Total 1001 - 1st Capital Operating Account				-245,867.79
TOTAL				-245,867.79

**Operating Expenses
Year to Date Actuals vs. Budget and Prior Year
December 31, 2023**

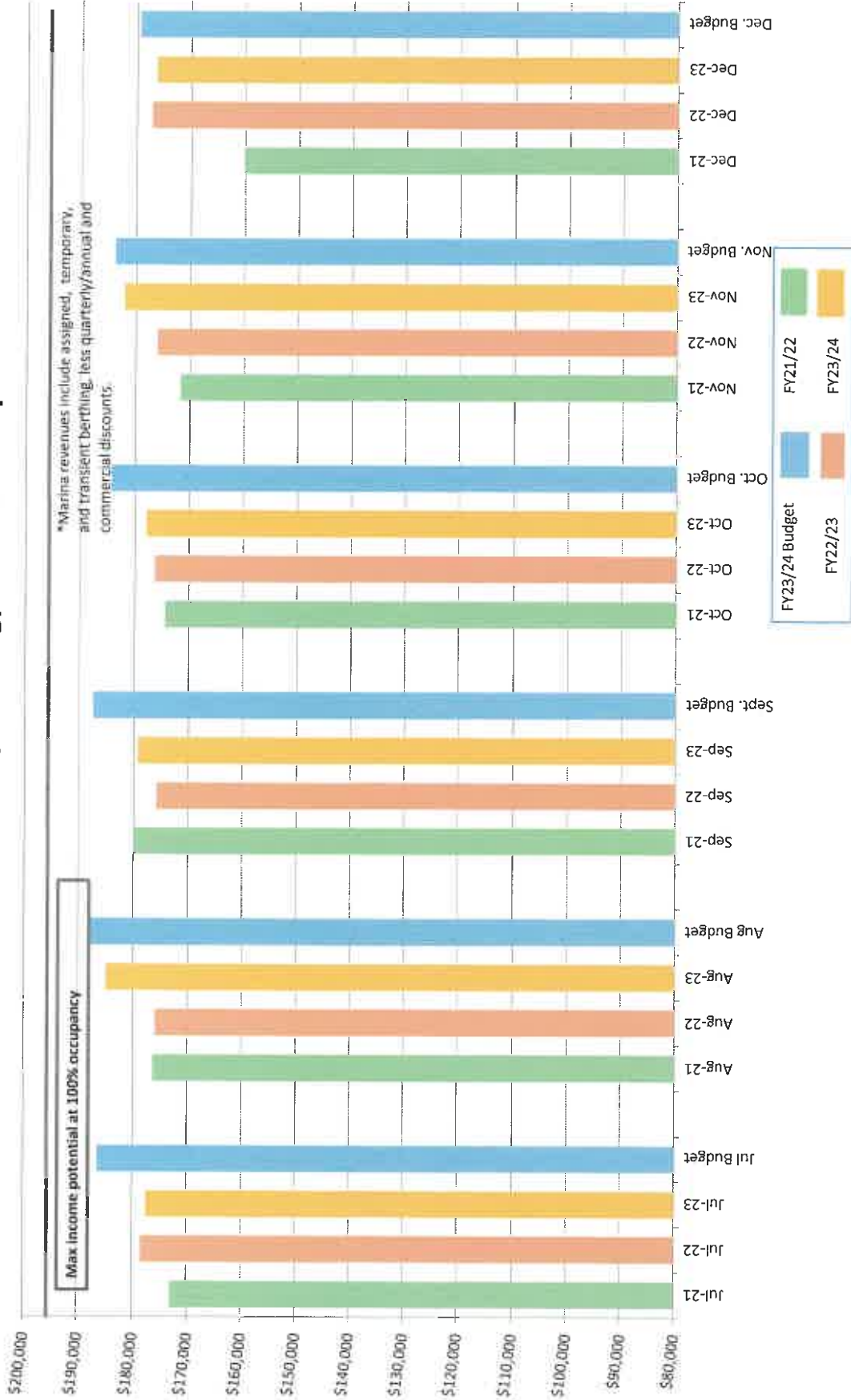


****Expenses Exclude Dredging, Depreciation and Interest Expenses****

**Marina, Lease and Other Revenue
Year to Date Actual vs. Budget and Prior Year
December 31, 2023**



Moss Landing Harbor District Marina Revenue* (Berthing) - 3 Year Comparison





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BOARD OF HARBOR COMMISSIONERS

Russell Jeffries
Vincent Ferrante
James Goulart
Liz Soto
Albert Lomeli

**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

ITEM NUMBER 05 – PROJECT STATUS
BOARD MEETING JANUARY 31, 2024

1. North Harbor Building: A bid opening was conducted on November 29, 2023 where the District received a bid from Dilbeck & Sons of \$3,588,435 to complete the North Harbor Building Warm Shell Project. The Bid received is \$588,435 over the current District budget amount for FY 23/24. The General Manager met with the Real Property Committee prior to the Board of Harbor Commissioners meeting last month regarding the potential bid acceptance and contractor selection which was continued to tonight's meeting (listed as action Item No. 21 on this agenda) where the Real Property Committee will make a recommendation to the full Board regarding the bid.

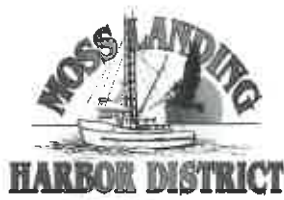
2. North Harbor Inn Project: This project remains on hold while the District explores options with the property.

3. Harbor Infrastructure Improvement Project: Resulting from the tsunami that took place on January 15, 2022, staff discovered that the District has sustained damage to piles, docks, shoreline and navigation channels in the Harbor. The District's consultant, Sea Engineering, is currently working with the multiple permitting agencies to obtain the required permits. Staff expects that the District will have all needed permits sometime during the next 2 months. Once permits have been issued staff will put the project out to bid, secure a contractor and begin the infrastructure improvement project. The Staff goal is to have the project underway during Winter/Spring of 2024.

4. Harbor Maintenance Dredging and FEMA Project: The District is currently in the preparation process to dredge the Harbor during the Summer/Fall of 2024. Resulting from the Atmospheric River Storms experienced in 2023, staff discovered that a significant amount of sediment washed into the Harbor berthing spaces and navigation channels. Because the storms associated with the additional sediment accumulation did receive an emergency declaration, staff was able to apply for FEMA funding to remove dredge material directly associated with the storm event. Staff has completed, submitted and received approval of emergency funding with a cumulative amount obligated of \$ 1,151,607.36 for removal of the debris associated with the storm event. Staff will continue to update the Board with additional information regarding this project and its status as we continue to work towards Maintenance Dredging of the Harbor later this year.

5. B Dock Concrete Dock Replacement Project: B Dock has sections of concrete docks that have been in use for over 40 years and need replacement. Staff coordinated with Sea Engineering (the District's structural engineering consultant) last year to begin the process of acquire quotes for the concrete docks to be replaced with the hope of having the project underway as quickly as possible. Currently the new concrete docks are in production and staff expects them to be delivered and installed sometime in February 2024.

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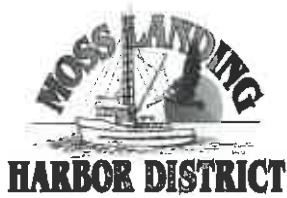


GENERAL MANAGER
 HARBORMASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 06 – SUMMARY OF PERMITS ISSUED BOARD MEETING OF JANUARY 31, 2024

Permittee	Issue Date	Status	Permit Type	Exp. Date
Elkhorn Slough Research Foundation	01/01/2024	Current	Facilities Use	01/01/2025
Blue Ocean Whale Watch	2/18/2023	Current	Facilities Use	2/18/2024
Whisper Charters	2/28/2023	Current	Facilities Use	2/28/2024
Fast Raft	3/28/2023	Current	Facilities Use	3/28/2024
Monterey Eco Tours	4/16/2023	Current	Facilities Use	4/16/2024
Oceanic Expeditions	4/21/2023	Current	Facilities Use	4/21/2024
Venture Quest Kayaking	6/12/2023	Current	Facilities Use	6/12/2024
Monterey Bay Hydrobikes	6/12/2023	Current	Facilities Use	6/12/2024
Reel Nasty Sportfishing	6/12/2023	Current	Facilities Use	6/12/2024
Last Meal Sportfishing	6/12/2023	Current	Facilities Use	6/12/2024
Kayak Connection	6/30/2023	Current	Facilities Use	6/30/2024
Sanctuary Cruises	6/30/2023	Current	Facilities Use	6/30/2024
Sea Goddess Whale Watching-Tours	6/30/2023	Current	Facilities Use	6/30/2024
MBARI-Slough Test Moorings	6/30/2023	Current	Facilities Use	6/30/2024
Slater Moore Photography	07/07/2023	Current	Facilities Use	07/07/2024
Elkhorn Slough Safari - Tours	10/19/2023	Current	Facilities Use	10/19/2024
Blue Water Ventures	10/31/2023	Current	Facilities Use	10/31/2024
Wild Fish-Vicki Crow	11/30/2023	Current	Peddlers	11/30/2024



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GENERAL MANAGER
HARBORMASTER
Tommy Razzeca

STAFF REPORT

ITEM NUMBER 07 – MEETING ANNOUNCEMENTS
BOARD MEETING OF JANUARY 31, 2024

Moss Landing Chamber of Commerce Meetings – All meetings are done by E-mail until further notice but will eventually resume on the 2nd Thursday of each month in Moss Landing Harbor District Board Room, 4 p.m.

Monterey Bay Sanctuary Advisory Council Meetings – 2023 - <https://montereybay.noaa.gov>

February 16th – *Hybrid (Virtual & In-Person) Meeting*
Heritage Harbor, Bldg. 100F, Monterey



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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

**ITEM NUMBER 8 - LIVEABOARD REPORT
BOARD MEETING OF JANUARY 31, 2024**

Pursuant to Ordinance Code §6.110 D) 1), attached is the report containing the names of all permitted live aboard vessels and all persons living aboard. The permits for these live boards have automatically renewed through the last day of this month. As of this writing, there are no (0) revocation actions pending.

<u>Name</u>	<u>Vessel</u>
1. Hartman, Guenter	Taku, CF 7913 KL
2. Jones, L	Intrepid CF 0292 VE
3. Matsunaga, F	Mon Rochelle CF 8424 FB
4. Burns, P.	Tralfamadore, CF 9430 GL
5. Byrnes, K.	Grand Slam, CF 4540 FE
6. Doyle, M	Billikon, CF 3946 TM
7. Pending	
8. Michael, McVay	Gaviota, CF 4863 FP
9. Hughes, S	Sojourn, on 1067078
10. Dunn, J	Knot To Worry, CF 6383 GU
11. Chambers, B.	Pyxis, ON 984193
12. Massat, A	No Name no CF#
13. Clark D.	Seaside Escape CF 4356 HW
14. Degnan, P.	No Name, CF 8344 GT
15. Garmon, S	Celine Rose, ON 1110276
16. Elwell, G.	Pearl, ON 557575
17. Faneuf, C.	Ghost Ryder ON 1048498
18. Buford, C	No Name, CF 9215 EF
19. Potter, D.	Danu CF 4085 GC
20. Listle, A	Tekin ON 616325
21. Glovin, D	Aint to Shabby CF 7434 SL
22. Laoretti, P/ Laoretti, S	Shaka, ON 699611
23. Johnston, Bill	Heart Of Gold, CF 7590 EP
24. Groom D	Phoenix, CF 5084 GJ

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25. Jones, H.
26. Jones, T.
27. Kennedy C.
28. Ayres, Lloyd
29. Varier, G
30. Malone, RJ
31. Marsee, E, Lynch, C
32. Burnett, Gary
33. Maris, T.
34. Robinson, D/ Robinson, L
35. Nieman J
36. Niswonger, R.
37. Cain, C
38. Otis, T.
39. Paul, J
40. Schlegelmilch, William
41. Bartley, H
42. Raaphorst, D.
43. Reins, D.
44. Rotger, M.
45. Dyer, B
46. Piro, Daniel
47. Schmidt, L
48. Sopota, M
49. Silveira, P
50. Salisbury, J.
51. Thomas, B.
52. Tufts, M.
53. Mc Dermont, J
54. Wolinski, Peter
55. Hudkins, Leah / Steven Hudkins
56. Samuelson, T.
57. Vinsky, J
58. Riberal, Y/ Eric Duekerson
59. Schwontes, N/ Mosolov, A
60. Bowler, J

- Laetare, CF 5495 YB
- Sanity, CF 5249 SC
- Aztlan, ON 281903
- Gaviota, CF 4656 GG
- Athena CF 1523 FF
- Francis W, CF 2017 UZ
- Tolly Craft CF 9521 HT
- Zinful CF5419 JG
- Nimble, CF 3730 KB
- Damn Baby CF 9442 EX
- Inia, ON 1074183
- Illusion, CF 0836 TA
- Sails Call, CF 7291 TG
- Blue Moon, CF 1886 GT
- La Wanda CF 5014 FR
- Bull Dog ON 1219673
- Skylarke, CF 8589 TB
- Spirit, ON 664971
- Second Paradise, ON 912484
- Raven, ON 241650
- Star of Light ON 1056334
- Gulf Star CF 6082 GL
- Lady Monroe CF5007 UM
- Mischief Maker, CF 9666 JK
- Quiet times, CF 2067 GC
- Oceanid, CF 4210 GA
- Coho, CF 9974 KK
- Enchantress, CF 0878 SX
- Ferdelance CF 7837 JF
- Muffin, ON 1148169
- Wild Goose ON589319
- Moonstone CF 5122 GX
- Rosie CF 2797 GC
- Boss Lady, ON 556296
- Luna Sea, ON 1138367
- Myrtle Mae, CF 3187 FN

Total Number Vessels: 59
 Total Number Persons: 67
 Pending Applications -1-



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 Albert Lomeli

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GENERAL MANAGER/HARBOR MASTER
 Tom Razzeca

STAFF REPORT

ITEM NUMBER 9 - SLIP INCOME REPORT
 BOARD MEETING OF JANUARY 31, 2024

Slip Rates 2023/2024 per linear foot:

Assigned: \$9.44/ft./month
 Temporary: \$14.10/ft./month
 Transient: \$1.25/ft./day

INCOME

<u>December 2023</u>	<u>December 2022</u>	<u>December 2023 Budget</u>
\$176,362	\$177,215	\$179,402

For the month, slip income is lower than budget by \$3k. The lower than budget amount is attributed to lower temporary berthing revenue. Slip income is lower than the prior year by \$1k, due to higher assigned berthing revenue, offset by lower temporary berthing revenue.



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STAFF REPORT

ITEM NUMBER 10 – INCIDENT REPORT
BOARD MEETING OF JANUARY 31, 2024

12/27/2023 Staff received a call from a tenant reporting a vessel a few slips down was leaking diesel and possibly another substance into the water. The General Manager and Staff arrived on scene and found what appeared to be diesel and another substance in the water and a strong odor in the air. Staff spoke with the owner who denied knowing anything about it and was being uncooperative and unwilling to work with staff to resolve or clean up the situation; even leaving the scene after being told it would be better for him to stay. Maintenance was called and the vessel was boomed off and absorbent pads were deployed. Staff then reported the incident to the appropriate authorities.

1/7/2024 Night Operations Staff reported a vessel taking on water on A dock to Management. Staff members responded and made an unsuccessful attempt to pump the vessel before it sank in the Harbor. The following morning during low tide Staff was able to raise the vessel and has since removed it from the water to avoid any future incidents.

No further incidents to report as of January 24, 2024.



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GENERAL MANAGER/HARBOR MASTER
Tom Razzeca

STAFF REPORT

ITEM NUMBER 21 – RESOLUTION NO. 24-01 AWARDING NORTH HARBOR BUILDING WARM SHELL CONTRUCTION CONTRACT BOARD MEETING OF JANUARY 31, 2024

A public bid opening for the North Harbor Building Warm Shell Project was conducted on November 29, 2023. The District received 1 bid for the project from Dilbeck & Sons Inc. in the amount of 3,588,435. The General Manager and District Counsel have reviewed the submitted bid and found it to be responsive and acceptable by District standards.

The budget amount for the project in the District FY 23/24 Budget is \$3,000,000, which is \$588,435 less than the bid amount received from Dilbeck & Sons for the project. The Real Property Committee met on December 11, 2023 to discuss the bid and the District's options moving forward and will present their findings and recommendation to the full Board during this meeting.

Should the Board choose to accept the bid and select Dilbeck & Sons Inc. as the contractor of the project, the Board should adopt the attached Resolution 24-01 awarding the contract for the North Harbor Building Warm Shell Project.

If the Board decides not to accept the bid and award the contract, the Board of Commissioners should provide direction to the General Manager regarding the North Harbor Building Warm Shell Project moving forward.

RESOLUTION NO. 24-01

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MOSS
LANDING HARBOR DISTRICT AWARDING A CONTRACT
FOR THE NORTH HARBOR BUILDING WARM SHELL CONSTRUCTION
PROJECT**

* * * * *

WHEREAS, on October 11, 2023 and October 18, 2023 the Harbor District's General Manager caused the publication of a Notice to Prospective Bidders soliciting sealed bids for its North Harbor Building Warm Shell Construction Project in the Monterey County Herald newspaper and on the District's web page. The project was also listed with the Central Coast Builders Exchange, and

WHEREAS, in response to the District's Notice, the District received the following bids:

<u>Name of Contractor</u>	<u>Bid Amount</u>
<u>Dilbeck and Sons, Inc.</u>	<u>\$3,588,435.00</u>

WHEREAS, the Board has reviewed the bids and has determined that the bid received from Dilbeck and Sons, Inc. meets all District requirements and that a review of Dilbeck and Sons, Inc. records and references will be conducted by staff to determine that it possesses the desire and all professional capabilities to fulfill the requirements of the Project's plans and specs.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Moss Landing Board of Harbor Commissioners that, subject to review of Dilbeck and Sons, Inc. records and references with satisfactory results, the General Manager is hereby authorized to execute a contract in a form to be approved by the General Manager and District Counsel for the North Harbor Building Warm Shell Construction Project in an amount not to exceed \$3,588,435.00 with Dilbeck and Sons, Inc.

CERTIFICATION

Resolution 24-01 was duly passed and adopted by the Board of Harbor Commissioners of the Moss Landing Harbor District at a special meeting of the Board held on the 31st day of January, 2024, a quorum present and acting throughout, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

ATTEST:

Russ Jeffries, President
Board of Harbor Commissioners

Tommy Razzeca, Deputy Secretary
Board of Harbor Commissioners



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BOARD OF HARBOR COMMISSIONERS

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**GENERAL MANAGER
HARBOR MASTER**

Tom Razzeca

STAFF REPORT

**ITEM NUMBER 22 – CONSIDER EXECUTING CAL OES FORM 130
BOARD MEETING JANUARY 31, 2024**

Resulting from the Atmospheric River Storms experienced in 2023, staff discovered that a significant amount of sediment washed into the Harbor berthing spaces and navigation channels. Because the storms associated with the additional sediment accumulation did receive an emergency declaration, staff was able to apply for FEMA funding to remove dredge material directly associated with the storm event. Staff has completed, submitted and received approval of emergency funding with a cumulative amount obligated of \$ 1,151,607.36 for removal of the debris associated with the storm event.

For the District to move forward with the project and receive the obligated disaster funding associated with dredging of sediment connected with the Atmospheric River Storms of 2023, the Board should consider executing the attached CAL OES Form 130 authorizing the General Manager of the Moss Landing Harbor District as its agent allowing the GM the ability to provide all required assurances and agreements pertaining to such state disaster assistance over the next 3 years.

SERVING COMMERCIAL FISHING AND RECREATIONAL BOATING SINCE 1947



DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE BOARD OF HARBOR COMMISSIONERS OF THE MOSS LANDING HARBOR DISTRICT THAT the General Manager is hereby authorized to execute for and on behalf of the Moss Landing Harbor District, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

BE IT ALSO RESOLVED THAT the Moss Landing Harbor District, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate option below.

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 31st day of January, 2024.

 Russ Jeffries, President

 Vince Ferrante, Vice President

 James Goulart, Secretary

 Liz Soto, Commissioner

 Albert Lomeli, Commissioner

I, Michael Rodriquez, duly appointed and District Counsel of the Moss Landing Harbor District, do certify that the above is a true and correct copy of a resolution passed and approved by the Board of Harbor Commissioners of the Moss Landing Harbor District on the 31st day of January, 2024.

 Michael F. Rodriquez

 District Counsel

January 4, 2024

Tommy Razzeca
General Manager
Moss Landing Harbor District
7881 Sandholdt Road
Moss Landing, CA 95039

Subject: Notification of Obligation
Public Assistance and CDAA Grants Program
FEMA-4683-DR-CA, Cal OES ID: 053-91010

Dear Tommy Razzeca

Obligation Notification The California Governor's Office of Emergency Services has attached the Project Application Summary Package #478. Please see the table below for further obligation details.

Obligation Details	Package / DSR Obligation Amount	Cumulative Amount Obligated
Federal-Public Assistance	\$ 57,222.73	\$ 915,563.62
State-California Disaster Assistance Act (CDAA)	\$ 0.00	\$ 236,043.74
Total	\$ 57,222.73	\$ 1,151,607.36

Payment Process For Disaster numbers 4382 and prior, funds will be paid in accordance with the following disbursement table:

Project Status	Federal Funds Disbursement Process	State Funds Disbursement Process
Small Projects less than 100% complete	Automatic advance of federal share	Automatic advance of state share and administrative allowance. Retention held until 100% complete.
Small Projects 100% complete	Automatic payment of federal share	Automatic payment of state share and administrative allowance.
Large Projects less than 100% complete	All funds (less retention) will be paid on a reimbursement basis	Advance administrative allowance only. All other funds (less retention) will be paid on a reimbursement basis.
Large Projects 100% complete	Automatic payment of federal share for entire project	Automatic payment of state share and administrative allowance.

Payment Process - Continued For Disaster numbers 4407 and forward, funds will be paid in accordance with the following disbursement table:

Project Status	Federal Funds Disbursement Process	State Funds Disbursement Process
Small Projects less than 100% complete	Automatic advance of federal share.	Automatic advance of state share and administrative allowance. Retention held until 100% complete.
Small Projects 100% complete	Automatic payment of federal share.	Automatic payment of state share and administrative allowance. Retention held until closeout.
Large Projects less than 100% complete	All funds (less retention) will be paid on a reimbursement basis.	Advance administrative allowance only. All other funds (less retention) will be paid on a reimbursement basis.
Large Projects 100% complete	Automatic payment of federal share for entire project	Automatic payment of state share and administrative allowance.

For this Package, payment will be automatically disbursed as follows:

Payment Details	Amount Automatically Paid
Federal-Public Assistance	\$ 0.00
State-CDAA	\$ 0.00
Total	\$ 0.00

For those large projects with a work completion of less than 100 percent, a Reimbursement Request form has also been included with this Package.

Federal and State funds will be issued separately by the State Controller's Office. Please be advised that state warrants have a one-year period of negotiability.

Required Documents To receive funds, the following forms must be on file with our office:

Form	Received by Cal OES?
Project Assurances for Federal Assistance (Cal OES 89)	No
Designation of Applicants Agent Resolution (Cal OES 130)	Yes
SAM.gov Active Registration	No
FFATA Financial Disclosure (Required Fiscal Year Annually) (2018 and forward)	No
Payee Data Record (STD. 204)	No

3650 SCHRIEVER AVENUE • MATHER, CA 95655
 RECOVERY FINANCIAL PROCESSING UNIT
 (916) 845-8110 • (916) 636-3880 FAX

**Program
Requirements –
General**

As a requirement of this program, a special fund for the deposit of the state warrant must be established upon receipt of any advance funding. Under no circumstances are expenditures to be made for any damages other than those approved in this application. Any funds received in excess of current needs or approved amounts, or those found owed as a result of an audit or final inspection, must be refunded to the State within 30 days upon receipt of an invoice from the California Governor's Office of Emergency Services.

**Federal
Program
Audit
Requirements**

As a recipient of federal funds, your organization is subject to the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Part of your report requirements under the Act and Amendments include the preparation of a Schedule of Expenditures of Federal awards. The following information is provided to assist in the accurate completion of the Schedule:

Federal Grantor Agency	U.S. Department of Homeland Security - Federal Emergency Management Agency
Pass-Through Agency	California Governor's Office of Emergency Services
Assistance Listings Program Title	Public Assistance Grants
Assistance Listings Number	97.036
Pass-Through Grantor's Number	FEMA-4683 - DR- CA, Cal OES ID: 053-91010

**Appeal
Process**

Please compare the enclosed obligated Project Worksheet(s) (PW) with your copy of the original PW(s). In accordance with Title 44 Code of Federal Regulations, Section 206.206(a), if you disagree with FEMA's obligated amount(s) or scope of work for the Version 0 PW(s) addressed in this Package, you must appeal FEMA's determination within 60 days from the date of obligation. The appeal must contain documented justification supporting your position and be addressed to the Assistant Director of Recovery. Please submit your letter of appeal to the following mailing address:

California Governor's Office of Emergency Services
Recovery Division, Public Assistance
3650 Schriever Avenue
Mather, California 95655

**Questions
and
Inquiries**

Please note, for all other PW versions, you will receive notification under separate cover from Cal OES's Public Assistance Section.

For appeal assistance, contact Public Assistance at (916) 845-8200 or DisasterRecovery@caloes.ca.gov. For assistance regarding this letter, contact the Recovery Financial Processing Unit's main line at (916) 845-8110, or email address at RecoveryPayments@caloes.ca.gov.

RECOVERY FINANCIAL PROCESSING UNIT

Enclosure(s)
c: Subrecipient's Project File

3650 SCHRIEVER AVENUE • MATHER, CA 95655
RECOVERY FINANCIAL PROCESSING UNIT
(916) 845-8110 • (916) 636-3880 FAX

Report Generated on:	12/13/2023 16:04
Disaster Number:	4683
Applicants:	"053-UYN82-00"
Report Format:	Detail

Date: 12/13/2023 16:04

Federal Emergency Management Agency

Public Assistance Grant Summary (P.5)

HOLD

Disaster: FEMA-4683-DR-CA

Number of Records: 2 053-91010-00

Applicant ID: 053-UYN82-00

Applicant: MOSS LANDING HARBOR DISTRICT

Bundle #	Date Approved	PW #	Cat	Fund Code	Cost Share	Project Amount (\$)	Federal Share (\$)	Subgrantee Admin (\$)	Total Approved (\$)
PA-09-CA-4683-PW-00231(431)	11-24-2023	PA-09-CA-4683-PW-00231(0)	D	6D	N	1,144,454.52	858,340.89	0.00	858,340.89
Applicant Total in Bundle PA-09-CA-4683-PW-00231(431) (1 PW)						1,144,454.52	858,340.89	0.00	858,340.89
PA-09-CA-4683-PW-00992(478)	12-05-2023	PA-09-CA-4683-PW-00992(0)	Z	06	N	57,222.73	57,222.73	0.00	57,222.73
Applicant Total in Bundle PA-09-CA-4683-PW-00992(478) (1 PW)						57,222.73	57,222.73	0.00	57,222.73
APPLICANT TOTAL: 053-UYN82-00 (2 PWs)						1,201,677.25	915,563.62	0.00	915,563.62
TOTAL for report: (2 PWs)						1,201,677.25	915,563.62	0.00	915,563.62

Report Generated on:	12/13/2023 16:10
Data Captured As Of:	12/13/2023 16:10
Disaster Number:	4683
Bundle:	PA-09-CA-4683-PW-00992
Applicant:	053-UYN82-00

Capture Date: 12/13/2023 16:10

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4683-DR-CA

Number of Records: 1

Applicant ID: 053-UYN82-00
 Bundle # : PA-09-CA-4683-PW-00992(478)

Applicant: MOSS LANDING HARBOR DISTRICT

PW #	Cat	Fund Code	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-09-CA-4683-PW-00992(0)	Z	06	N	01-14-2031	57,222.73

Facility Number:

1

Facility Name:

Damage # 1364936; Management Costs (Moss Landing Harbor District)

Location:

District wide, CA

1364936 Subrecipient Management Cost for Project #739499

This is a Public Assistance Subrecipient Management Costs project which allows the Subrecipient to receive actual costs for Management Costs, up to a fixed estimate Management Costs award.

The final fixed estimate cannot exceed 5.00% of all of the Subrecipient's eligible emergency and permanent work subawards. The applicant will conduct Management Cost related activities that it tracks, charges, and accounts for its eligible PA awards. Current version is based on Estimated Management Costs.

Scope of Work:

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	57,222.73	0.00	57,222.73
Federal Share (\$)	57,222.73	0.00	57,222.73

PA-09-CA-4683-PW-00992(0) <u>P</u>	
Applicant Name:	Application Title:
MOSS LANDING HARBOR DISTRICT	739499 - Management Cost
Period of Performance Start:	Period of Performance End:
01-14-2023	01-14-2031

Subgrant Application - Entire Application

Application Title: 739499 - Management Cost
Application Number: PA-09-CA-4683-PW-00992(0)
Application Type: Subgrant Application (PW)

Preparer Information

Prefix
First Name PEGGY
Middle Initial J
Last Name OSBORNE
Title PDMG
Agency/Organization Name California Governor's Office of Emergency Services (CalOES)
Address 1 3650 Schriever Avenue
Address 2
City Mather
State CA
Zip 95655 - 4203
Phone 916-845-8224
Email David.Gillings@caloes.ca.gov

Is the application preparer the Point of Contact? No

Point of Contact Information

Prefix
First Name Tommy
Middle Initial
Last Name M Razzeca
Title General Manager
Agency/Organization Moss Landing Harbor District
Address 1 7881 Sandholdt Rd.
Address 2
City Moss Landing
State CA
ZIP 95039
Phone 831-633-5417
Fax

Email razzeca@mosslandingharbor.dst.ca.us

Alternate Point of Contact Information

Prefix
First Name
Middle Initial
Last Name
Title
Agency/Organization
Address 1
Address 2
City
State
ZIP
Phone
Fax
Email

Project Description

Disaster Number: 4683
Pre-Application Number: PA-09-CA-4683-RPA-0143
Applicant ID: 053-UYN82-00
Applicant Name: MOSS LANDING HARBOR DISTRICT
Subdivision:
Project Number: 739499
Standard Project Number/Title: 856 - Management Costs (Subrecipients)
Please Indicate the Project Type: Neither Alternate nor Improved
Application Title: 739499 - Management Cost
Category: Z.STATE MANAGEMENT
Percentage Work Completed? 0.0 %
As of Date: 11-27-2023

Comments
Attachments

Damage Facilities (Part 1 of 2)

Facility (Site) Number	Facility (Site) Name	Address	County	City	State	ZIP	Previously Damaged?	Action
1	Damage # 1364936; Management Costs (Moss Landing Harbor District)				CA		No	

Comments
Attachments

Facility (Site) Name:	Damage # 1364936; Management Costs (Moss Landing Harbor District)
Address 1:	
Address 2:	
County:	
City:	
State:	CA
ZIP:	
Damage Category:	B
Was this facility (site) previously damaged?	No
Percentage Work Completed?	0.00 %
Location:	PA-09-CA-4683-PW-00992(0): District wide, CA
Damage Description and Dimensions:	PA-09-CA-4683-PW-00992(0): The Disaster #4683DR, which occurred between 12/27/2022 and 1/31/2023 , caused: Damage # 1364936; Management Costs (Moss Landing Harbor District) 4683DR was declared 01/14/2023 for a Severe Storm(s) event that occurred from 12/27/2022 to 01/31/2023. Moss Landing Harbor District (053-UYN82-00) is requesting reimbursement for eligible management costs that it tracks, charges, and accounts for its eligible PA subawards. Projects Included: [721183] Harbor Channel (Debris Removal)
Scope of Work:	PA-09-CA-4683-PW-00992(0): 1364936 Subrecipient Management Cost for Project #739499 This is a Public Assistance Subrecipient Management Costs project which allows the Subrecipient to receive actual costs for Management Costs, up to a fixed estimate Management Costs award. The final fixed estimate cannot exceed 5.00% of all of the Subrecipient's eligible emergency and permanent work subawards. The applicant will conduct Management Cost related activities that it tracks, charges, and accounts for its eligible PA awards. Current version is based on Estimated Management Costs.
Hazard Mitigation Proposal	
* Is effective mitigation feasible on this facility (site)?	No
If you answered Yes to the above question, the next question is required	
Will mitigation be performed on this facility (site)?	
If you answered Yes to the above question, the next question is required	
Do you wish to attach a Hazard Mitigation Proposal?	
If you answered Yes to the above question, the next two questions are required	

Please provide the Scope of Work for the estimate: (maximum 4000 characters)		
Would you like to add the Hazard Mitigation Proposal as a cost line item to the project cost?		
GIS Coordinates		
Project Location	Latitude	Longitude

Special Considerations

1. Does the damaged facility or item of work have insurance coverage and/or is it an insurable risk (e.g., buildings, equipment, vehicles, etc)? No
2. Is the damaged facility located within a floodplain or coastal high hazard area and/or does it have an impact on a floodplain or wetland? No
3. Is the damaged facility or item of work located within or adjacent to a Coastal Barrier Resource System Unit or an Otherwise Protected Area? No
4. Will the proposed facility repairs/reconstruction change the pre-disaster conditions (e.g., footprint, material, location, capacity, use of function)? No
5. Does the applicant have a hazard mitigation proposal or would the applicant like technical assistance for a hazard mitigation proposal? No
6. Is the damaged facility on the National Register of Historic Places or the state historic listing? Is it older than 50 years? Are there more, similar buildings near the site? No
7. Are there any pristine or undisturbed areas on, or near, the project site? Are there large tracts of forestland? No
8. Are there any hazardous materials at or adjacent to the damaged facility and/or item of work? No
9. Are there any other environmental or controversial issues associated with the damaged facility and/or item of work? No

Attachments

Mitigation section is not applicable for your project category.

Cost Estimate

Is this Project Worksheet for

(Preferred) Repair

Sequence	Code	Material and/or Description	Unit Quantity	Unit of Measure	Unit Price	Subgrant Budget Class	Type	Cost Estimate	Action
*** Version 0 ***									
Work To Be Completed									
1	9905	DRRA - Sub-Recipient Management Costs	1	LS	\$ 57,222.73	OTHER	Work To Be Completed	\$ 57,222.73	
Total Cost :								\$ 57,222.73	

Insurance Adjustments (Deductibles, Proceeds and Settlements) - 5900/5901

Sequence	Code	Material and/or Description	Unit Quantity	Unit of Measure	Unit Price	Subgrant Budget Class	Type	Cost Estimate	Action
Total Cost :								\$ 0.00	

Total Cost Estimate: (Preferred Estimate Type + Insurance Adjustments)	\$ 57,222.73
--	---------------------

Version Project Cost:	\$ 57,222.73
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Comments
Attachments

Existing Insurance Information

Insurance Type	Policy No.	Bldg/Property Amount	Content Amount	Insurance Amount	Deductible Amount	Years Required	Facility (Site) No.
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Comments
Attachments

Comments and Attachments

Name of Section	Comment	Attachment
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Bundle Reference # (Amendment #)	Date Awarded
PA-09-CA-4683-PW-00992(478)	12-05-2023

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 100%

FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET							
DISASTER				PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA	4683	-	DR -CA	739499	053- UYN82-00	11-27-2023	Z
APPLICANT: MOSS LANDING HARBOR DISTRICT					WORK COMPLETE AS OF: 11-27-2023 : 0 %		
Site 1 of 1							
DAMAGED FACILITY:					COUNTY: Monterey		
Damage # 1364936; Management Costs (Moss Landing Harbor District)							
LOCATION:						LATITUDE:	LONGITUDE:
PA-09-CA-4683-PW-00992(0); District wide, CA							
Current Version:							
DAMAGE DESCRIPTION AND DIMENSIONS:							
PA-09-CA-4683-PW-00992(0); The Disaster #4683DR, which occurred between 12/27/2022 and 1/31/2023 , caused:							
Damage # 1364936; Management Costs (Moss Landing Harbor District)							
4683DR was declared 01/14/2023 for a Severe Storm(s) event that occurred from 12/27/2022 to 01/31/2023. Moss Landing Harbor District (053-UYN82-00) is requesting reimbursement for eligible management costs that it tracks, charges, and accounts for its eligible PA subawards.							
Projects Included: [721183] Harbor Channel (Debris Removal)							
Current Version:							
SCOPE OF WORK:							
PA-09-CA-4683-PW-00992(0); 1364936 Subrecipient Management Cost for Project #739499							

This is a Public Assistance Subrecipient Management Costs project which allows the Subrecipient to receive actual costs for Management Costs, up to a fixed estimate Management Costs award.

The final fixed estimate cannot exceed 5.00% of all of the Subrecipient's eligible emergency and permanent work subawards. The applicant will conduct Management Cost related activities that it tracks, charges, and accounts for its eligible PA awards. Current version is based on Estimated Management Costs.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Special Considerations included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work To Be Completed			
1	9905	DRRA - Sub-Recipient Management Costs	1/LS	\$ 57,222.73	\$ 57,222.73
				TOTAL COST	\$ 57,222.73
				Version Project Cost	\$ 57,222.73
PREPARED BY PEGGY J OSBORNE		TITLE PDMG	SIGNATURE		
APPLICANT REP. Tommy M Razzeca		TITLE General Manager	SIGNATURE		

MOSS LANDING HARBOR DISTRICT : PA-09-CA-4683-PW-00992

Conditions Information

Review Name	Condition Type	Condition Name	Description	Monitored	Status
Final Review	Program Conditions (Program Specific)	Standard Conditions	RECORD RETENTION/DOCUMENTATION REQUIRED As described in Title 2 Code of Federal Regulations (C.F.R.) § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions are stated in 2 C.F.R. §200.333(a) – (f)(1) and (2). All records relative to this project are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs. DISPOSITION OF PURCHASED EQUIPMENT AND	No	Approved

Conditions Information

SUPPLIES REQUIRED When any individual item of equipment purchased with PA funding is no longer needed, or a residual inventory of unused supplies exceeding \$5,000 remains, the subrecipient must follow the disposition requirements in Title 2 Code of Federal Regulations (C.F.R.) § 200.313-314.

FEMA-STATE AGREEMENT REQUIRED The terms of the FEMA-State Agreement are incorporated by reference into this project under the Public Assistance award and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act; Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide; and other applicable FEMA policy and guidance.

DHS STANDARD TERMS AND CONDITIONS REQUIRED The DHS Standard Terms and Conditions in effect as of the declaration date of this emergency declarations or major disaster, as applicable, are incorporated by reference into this project under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.

UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS REQUIRED The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at Title 2 Code of Federal Regulations (C.F.R.) Part 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. Part 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.

CHANGES IN SCOPE OF WORK REQUIRED The subrecipient must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the subrecipient commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.

Duplication of Federal Programs REQUIRED Pursuant to section 312 of the Stafford Act, 42 U.S.C. 5155, FEMA is prohibited from providing financial assistance to any entity that receives assistance from another program, insurance, or any other source for the

MOSS LANDING HARBOR DISTRICT : PA-09-CA-4683-PW-00992

Conditions Information

same work. The subrecipient agrees to repay all duplicated assistance to FEMA if they receive assistance for the same work from another Federal agency, insurance, or any other source. If an subrecipient receives funding from another federal program for the same purpose, it must notify FEMA through the Recipient and return any duplicated funding.

Internal Comments

No.	Queue	User	Date/Time	Reviewer Comments
2	Final Review	LANGLEY MARGEAUX	11-28-2023 11:11 PM GMT	Verified by DIU -- The CRC Net Cost in GM is equal is equal to the total project cost in EMMIE; cost share matches in both systems. Project is ready for Award. ml/DIU 11/28/2023
1	Initial Review	CALLES KENNETH	11-27-2023 10:23 PM GMT	DDD, SOW, Cost, and Insurance / Mitigation Review (if applicable) will be populated at Final Record Upload. KC/DIU 11.27.2023

[Go Back](#)



REIMBURSEMENT REQUEST FOR LARGE PROJECT EXPENDITURES

DR/CDAА/FMAG #

Mail Reimbursement Request to:
 Governor's Office of Emergency
 Services Grants Processing Unit
 3650 Schriever Avenue
 Mather, California 95655

SUBGRANTEE: _____

Cal OES ID#: 053-91010

Please mark this box to indicate a change in the
 Authorized Agent Mailing Address below

Large Project Expenditures			
PW/Project #	Start of Expenditure Period	End of Expenditure Period	CUMULATIVE EXPENDITURES TO DATE
TOTAL			

Under penalty of perjury, I certify that:

- I am the duly authorized agent of the claimant herein, as appointed by the Governing Body Resolution. (Cal OES 130)
- By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).
- This claim is for costs incurred within the approved Grant Performance Period.

 Printed Name

 Phone No.

 Title

 E-Mail Address

 Mailing Address

 Fax No.

 City/State/Zip

12/20/23
 Date

 Signature

 Date